



*Maryland*  
STATE  
TREASURER

Investing for Maryland's future

EXECUTIVE V  
"MANAGER OF STATE DEBT"  
SALARY: \$80,160 - \$106,940

The Director of Debt Management is responsible for issuing, monitoring and managing the State's General Obligation Bonds, supervising the State Capital Lease Financings, coordinating Internal and External Reporting on the State Debt Program as well as handling the Procurement of Financial Services for the State and State Agencies.

- Coordinate issuance, management, and payment of debt service of State General Obligation Bonds
- Serve as liaison with Rating Agencies
- Track authorizations, issuances and expenditures
- Comply with all IRS post-issuance Making prompt and complete disclosures
- Coordinate the preparation of the public debt budget with the Department of Budget and Management
- Prepare reports and financial documents such as Official Statements, Anticipated Debt Reports and Legislative Reports
- Develop and implement policies and procedures for Fixed and Variable Rate Debt, SWAPS and Taxable Debt Procure Financial
- Services to include Financial Advisors, Underwriters, Escrow Agents and Fiscal Agents
- Staff the Capital Debt Affordability Committee and the Commission on State Debt and prepare the Annual Reports

**Educational Requirements:** Bachelor's Degree in Finance or Accounting. Post Graduate work preferred.

The ideal candidate will have 10 years of financial experience specifically in Debt Management, 5 of which are in the Public Finance field, as well as 5 years of direct management experience; demonstrated ability to communicate complex financial topics and work effectively with others; excellent written and verbal communication skills; familiarity with GAAP, GASB and SEC reporting requirements; and experience with Bloomberg, Parity, Munease or other Debt Management programs. Knowledge of State Government preferred.

This is an Executive Service position which serves at the pleasure of the Maryland State Treasurer and her designated appointees. State employment benefits are included, such as paid holidays, vacation, sick and personal days; medical and dental plans; pension plan; 401k/457 plans; employee credit union; direct deposit; paid parking.

Notes: Applicants will be subject to a background investigation to include credit, criminal and driving history.

PLEASE SEND RESUME'S TO: [hr@treasurer.state.md.us](mailto:hr@treasurer.state.md.us) or mail to MD State Treasurer's Office, Personnel Office 80 Calvert Street, Rm 109 Annapolis Maryland 21401. Resume's can also be faxed to 410-260-4090.